



10 May 2016

To: Ms K Burrell, Director  
Dr M Davis, Director  
Mr G Molyneux, Director  
Ms M Whyham, Director  
Mr E Jackson, Director

The above Directors are requested to attend the:

## **HEALTHWATCH BOARD MEETING**

Tuesday, 17 May 2016 at 3.00 pm  
at Empowerment Office, 333 Bispham Road, Blackpool, FY2 0HH

### **A G E N D A**

**1 DECLARATIONS OF INTEREST**

**2 MINUTES OF THE LAST BOARD MEETING HELD ON 24 MARCH 2016** (Pages 1 - 2)

To agree the minutes of the last Board meeting held on 24 March 2016 as a true and correct record.

**3 MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 24 MARCH 2016** (Pages 3 - 6)

To note the minutes of the Annual General meeting held on 24 March 2016.

**4 HEALTH AND WELLBEING BOARD STRATEGY** (Pages 7 - 40)

To inform Healthwatch Blackpool of the progress made to develop the draft Health and Wellbeing Strategy 2016/ 2019 to date and to request support in the consultation process by delivering an element of public engagement on the strategy.

**5 ARTICLES OF ASSOCIATION** (Pages 41 - 66)

The purpose of this report is to seek a recommendation to the Council in relation to the adoption of the articles of association.

**6 APPOINTMENTS TO VARIOUS BODIES** (Pages 67 - 74)

To consider appointments to the second Healthwatch position on the Health and Wellbeing Board and the attendance at meetings of the Blackpool CCG Governing Body and the Primary Care Commissioning Body.

**7 BOARD EXPENSES** (Pages 75 - 78)

To adopt an expenses policy for Healthwatch Blackpool Board Members.

**8 PERFORMANCE REVIEW 2015/ 2016 AND BUSINESS PLAN 2016/ 2017** (Pages 79 - 102)

**9 APPOINTMENT OF AUDITOR** (Pages 103 - 104)

The purpose of this report is to consider the appointment of an external auditor of accounts.

**10 OPERATIONAL LEADS' REPORT** (Pages 105 - 136)

**11 REGISTERED OFFICE AND SAIL ADDRESS** (Pages 137 - 138)

The registered office for Healthwatch Blackpool is currently the Blackpool Council offices, Municipal Buildings, Blackpool. However, it is considered opportune to redesignate this.

**12 ITEMS FOR NEXT BOARD MEETING**

1. Lead Officer's report.
2. Finance/ Performance report.
3. Business Plan/ Strategy.
4. Protocol outlining the responsibilities of the Board of Directors and those of Empowerment
5. Report outlining the performance measures in Empowerment's contract and the Board's role in helping to achieve these.

## 13 PROPOSED DATES OF FUTURE BOARD MEETINGS

### Proposed dates:

- Tuesday 12 July 2016
- Thursday 15 September 2016
- Tuesday 15 November 2016
- Annual General Meeting – December 2016 – To be confirmed.

#### **Healthwatch Blackpool**

#### **Registered Office:**

Municipal Buildings  
Corporation Street  
Blackpool  
Lancashire, FY1 1GB

Company Number: 8584258